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Hiring and Promoting With EEO in Mind: Avoiding Discrimination Claims in the Federal Workplace

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March 24, 2010 • 12 - 1:30 p.m. ET

The hiring and promotion process generates a large number of EEO cases each year. Sometimes a single employee selection can spawn numerous complaints from disappointed applicants who blame their non-selection on discrimination. Protect your agency from these types of claims by understanding the EEOC's rules regarding selection — and get the process right from the beginning.

Join federal employment law experts Gary Gilbert and Ernest Hadley as they clearly explain the regulations surrounding hiring and promotion practices in the federal workplace, as well as how those rules are applied in specific situations. In just 90 minutes, you'll get practical guidance on the appropriate selection criteria and procedures that will help you not only make better selection decisions for your agency, but also avoid EEO claims and build solid defenses for complaints that are filed.

Plus, you'll find specific advice on conducting each step of the selection process, including how to:

- ▶ Identify selection principles
- ▶ Document criteria and procedures in advance of selections
- ▶ Evaluate experience and education
- ▶ Screen and hold interview panels
- ▶ And more

Mr. Gilbert and Mr. Hadley also will examine various EEO cases regarding the selection process — so you can see how the EEOC has ruled and recognize trouble spots in your agency's hiring and promotion procedures.

Who Should Attend:

- ▶ EEO Specialists
- ▶ EEO Counselors
- ▶ EEO Investigators
- ▶ Human Resources Specialists
- ▶ Agency & Complainant Representatives
- ▶ Attorneys
- ▶ Managers & Supervisors

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